

कार्यालय रजिस्ट्रार संस्थाएं झालावाड़ (राज०)

क्रमांक: सरझा/संस्था/2009-10/ 1359

दिनांक: 30/06/2010

श्री मेहनत जीत सिंह, मालवीय राजनीति शिक्षा
अध्यक्ष

राजकीय अभियानिक
महाविद्यालय सिसोपरा
झालावाड़ (राजस्थान)

विषय:—राज० संस्था रजिस्ट्रीकरण अधिनियम 1958 के अंतर्गत संस्था रजिस्ट्रीकरण के क्रम में।

आपकी संस्था का रजिस्ट्रीकरण प्रमाण-पत्र क्रमांक २५/असंसा/२०१०-११

दिनांक ३०/०६/२०१० संलग्न है। जिसकी प्राप्ति की सूचना भिजवाने का कष्ट करें। वहां आपका ध्यान अधिनियम की धारा-4(4) की ओर भी आकर्षित दिया जाता है। जिसके प्रावधानों के अनुसार आपको प्रतिवर्ष निम्नांकित सूचना भेजना जरूरी है।

1. संस्था के नामों का प्रबंध जिसका सौंपा गया है। उक्त परिवर्तन समिति का अन्य शासी निकाय के शासकों, संचालकों, न्यासियों के नाम और पेशे की सूचना मय पद के।
2. इस विवरण पत्र जिसमें उपरोक्त सदस्यों के नाम आदि में उस वर्ष जिस वर्ष की सूचना है के दौरान हुए समस्त परिवर्तनों को भिजवाया गया हो।
3. निकाय के शासकों, संचालकों, न्यासियों का सदस्यों में से कम से कम तीन सदस्यों द्वारा सही प्रमाणित की गई हो।
4. संस्था किसी भी अनुचित तरीके से चंदा एकत्रित नहीं करेगी। कोई लाटरी या ड्रा सिस्टम नहीं रखा जावे।

अधिनियम की धारा 4 (क) की चूक पर व जानबूझकर उक्त सूचनाएं समय पर प्रस्तुत नहीं किए जाने पर नियमानुसार आप को 2000/- रुपये के अर्थदण्ड से दण्डित किया जा सकता है। कृपया भविष्य में इस संबंध में पत्र-व्यवहार में संस्था का नाम, रजिस्ट्रेशन न०, वर्ष तथा कार्य प्रेषित कर भिजवावे।

संलग्न:— मूल प्रमाण-पत्र व विधान की प्रमाणित प्रति।

रजिस्ट्रार
झालावाड़ (राज०)

राजस्थान सरकार
तकनीकी शिक्षा विभाग

क्रमांक : प. 23(8)त.शि./2008

जयपुर, दिनांक : 19 फरवरी, 2010

प्राचार्य,
अभियांत्रिकी महाविद्यालय,
झालावाड़।

विषय :- राजकीय अभियांत्रिकी महाविद्यालय झालावाड़ की अलग सोसायटी का गठन कर पंजीयन कराने के संबंध में।

संदर्भ :- आपका पत्रांक: GECJ/2008/71 दिनांक 24.5.2008

महोदय,

उपर्युक्त विषयान्तर्गत मंत्रिमण्डल की आज्ञा 42/2010 के क्रम में "राजकीय अभियांत्रिकी महाविद्यालय, झालावाड़ की अलग सोसायटी का गठन कर पंजीकरण एवं नियम/उपनियम बनाये जाने संबंधी प्रस्ताव को स्वीकृत करते हुए ज्ञापन के संलग्न Memorandum of Society के प्रारूप का निर्देशानुसार अनुमोदन किया जाता है।

कृपया राजकीय अभियांत्रिकी महाविद्यालय सोसायटी, झालावाड़ का गठन कर अन्य अभियांत्रिकी महाविद्यालय की तर्ज पर पंजीयन करावें।

भवदीय,

(आर.के.गुप्ता)
विशेषाधिकारी, त.शि.

प्रतिलिपि :-

1. मुख्य सचिव, राजस्थान सरकार, जयपुर।
2. प्रमुख शासन सचिव, वित्त विभाग।
3. उप रजिस्ट्रार, कॉर्पोरेटिव सोसायटी, झालावाड़।

विशेषाधिकारी, त.शि.



राजस्थान सरकार

मंत्रिमण्डल की आज्ञा

42/2010

दिनांक 04 फरवरी, 2010 को आयोजित मंत्रिमण्डल की बैठक में तकनीकी शिक्षा विभाग द्वारा प्रस्तुत ज्ञापन संख्या प. 23(8) त.शि. /2008 दिनांक 13 जनवरी, 2010 पर विचार विमर्श कर ज्ञापन में अंकित राजकीय अभियांत्रिकी महाविद्यालय, झालावाड का पंजीकरण एवं नियम/उपनियम बनाये जाने संबंधी प्रस्ताव को स्वीकृत करते हुये ज्ञापन के संलग्न Memorandum of Society के प्रारूप का अनुमोदन किया गया।

(टी. श्रीनिवासन)
मुख्य सचिव

प्रमुख शासन सचिव,
तकनीकी शिक्षा विभाग
डी. 42/मं.सं./2010
जयपुर, दिनांक: 09 फरवरी, 2010

MEMORANDUM OF SOCIETY

Valued
4-12-09 102

1. Name of the Society: ENGINEERING COLLEGE SOCIETY JHALAWAR (RAJASTHAN)

2. Registered Office of the Society: Government Engineering College Jhalawar (Rajasthan).

3. Aims & objects of the society:

The Engineering College Society Jhalawar (Rajasthan) will have the following aims, objects and shall be competent to perform these functions:

- I. to prepare and execute detailed plans and programme for the establishment of the college and carry on its administration and management after such establishment;
- II. to receive grants and contributions to have custody of and to expand, the fund of the society and to manage its properties;
- III. to prepare the budget estimates of the society for each year and to sanction expenditure within the limits of the budget as approved by the State Government;
- IV. to prescribe and conduct courses of study, training and research in different branches of Engineering, Management, Social Science, Technology and Science for the advancement of learning and dissemination of knowledge in such branches;
- V. to prescribe rules and regulations for the admission of students to the various courses of study in conformity with the policy approved in this behalf by the State Government;
- VI. to prescribe rules and regulations for and to hold examinations and declare result and give awards for courses other than those of University degrees and, in respect of the University degrees, to make all such arrangements as necessary of prescribed by the Statutes, Ordinances and Regulations of the University;
- VII. to institute and award fellowships, scholarship, prizes and medals;
- VIII. to provide for teachers and students exchanges with reputed National and International Universities, Colleges, Institutions;
- IX. to provide for and supervise and control the residence, health, discipline, cultural and corporate life and general well-being of the students of the college;
- X. to provide for the maintenance of units of the National Cadet Corps/NSS or any other units approved by State Government from among the students of College;

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तकनीकी शिक्षा विभाग,
शासन सचिवालय, जयपुर

Authentication
विशेषाधिकारी
तकनीकी शिक्षा विभाग
शासन सचिवालय, जयपुर

निदेशक,
प्रातिधिक शिक्षा,
सुलभान, जोधपुर
01/20

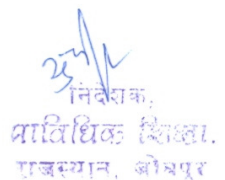
- XI. to create teaching, administrative, technical, ministerial and other posts in and for the college and society, and to make appointments thereto, for the efficient management of the affairs of the college and society;
- XII. to establish, maintain and manage halls and hostels;
- XIII. to organize engineering seminars and lectures by eminent engineers and scientists of National & International fame;
- XIV. to prepare and publish books and manuals in scientific and engineering subjects and encourage original and applied research works and the writing and publication of articles;
- XV. to assist the students and staff of the college in special and higher studies of engineering, technology and science in the country as well as abroad;
- XVI. to conduct refresher and short term courses for the benefits of engineers and other students and promote co-operation and interaction between institute and industry;
- XVII. to co-operate and establish links with any other organization in the matter of education and training in engineering, technology, science and management;
- XVIII. to prescribe and conduct courses of study, training and research in Engineering, Management & other Social Sciences for the advancement of learning & dissemination of knowledge in such disciplines in collaboration of reputed National & International Universities, Colleges, Institutions & Industry;
- XIX. to constitute consultancy cell in various Engineering & Management, Social Science, fields for developing entrepreneurship in society and up gradation of technology for Industries, Government Institutions and NGO at National & International level;
- XX. to provide for creation of new Colleges in various streams of Engineering Management & Social Science to acquire UNIVERSITY status for Engineering College Society Jhalawar in coming years;
- XI. to provide Out Sourcing Services of fabrication, construction, conduction of Examination, recruitment process, software & hardware development for industries, Government & Semi Government organizations & NGO's at National & International level;
- XII. to fix and demand fees and other charges payable to the society;
- XIII. to acquire and hold property. The immovable property shall be acquired with the prior approval of the State Government;




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शासन सचिवालय, जयपुर



विशेषाधिकारी
तकनीकी शिक्षा विभाग
शासन सचिवालय, जयपुर



निदेशक,
प्राविधिक शिक्षा,
एजसयान, जोधपुर

02/20

- (IV). to deal with any property belonging to or vested in the society in such manner as the society may deem fit for the advancement of its objective, that no immovable property of the society shall be disposed off, in any manner whatsoever, without the prior approval of the State Government;
- XV. to deposit the money credited to the fund of the society with such banks, or to invest the same in such manners as the society may deem fit;
- (VI). to meet, out of the fund of the society, the expenses incurred by the society in exercise of its powers and performance of its functions and in the running of the college;
- VII. to prepare and maintain accounts and other relevant records and an annual statement of accounts including the balance sheets of the society in such form as may be prescribed by the State Government;
- /III. to consider and pass such resolution on the annual report, accounts and financial estimates of the society or the college as it deems fit;
- (IX). to forward annually to the State Government the accounts of the society as certified by an auditor appointed by the society;
- XX. to make contracts and enter in to agreements;
- (XI). to sue and defend all legal proceeding on behalf of the college and the society;
- XII. to appoint committees for the disposal of any business of the college or the society or for tendering advice in any matter pertaining thereto;
- XIII. to delegate to such extent as it may deem necessary, any of its powers to any member of the staff of the society or the college or to any committees of the society;
- (IV). to add, amend as it may deem fit from time to time with the prior approval of the State Government the rules or the regulation of and for any purposes connected with the management and administration of the affairs of the society and the college and for the furtherance of the objects of the society;
- XV. to make, adopt, amend, vary or rescind, from time to time bye-laws for (a) the conduct of the business of the college, the society and the committees appointed by it, and (b) the co-option of members to the society ; and
- (VI). to perform such other functions and to carry out such other duties as may, from time to time, be assigned to it by the State Government.



प्रमुख शासन सचिव
तकनीकी शिक्षा विभाग,
शासन सचिवालय, जयपुर

Authenticated
विशेषाधिकारी
तकनीकी शिक्षा विभाग
शासन सचिवालय, जयपुर

प्रमुख,
प्राथमिक शिक्षा,
राजस्थान, जोधपुर

03/20

4. **Governing Council :**

(a) Subject to the provisions of the rules of the Society, the supervision and control of the affairs of the Society shall vest in the Governing Council.

(b) The names, addresses and occupation of the first members of Governing Council are as under:-

S.No.	Name	Designation	Full Address
01	SH. Mahendra Teet Singh Malviya	President	Hon'ble Minister Technical Education /State Minister Technical Education (Independent Charge)
02	—	Vice-President	Hon'ble Minister of State Technical Education
03	Sh. Vipin Chandra Sharma, IAS	Member	Principal Secretary/Secretary, Technical Education, Government of Rajasthan, Jaipur
04	Sh. Suresh Chand Gupta,	Member	Dy. Secretary, Finance Expenditure-I, GOR (Nominated by the State Government)
05	Sh. S.K. Singh	Member	Director, Technical Education, Jodhpur
06	Prof. M.C. Govil	Member	Principal, Women Engg. College Ajmer (Nominated by the President)
07	Sh. Nemi Chand Singh	Member	Reader, Comp. Engg. Dept. Govt. Engg. College Jhalawar (Nominated by the President)
08	Prof. Upender Pandel	Member Secretary	Principal Government Engineering College Jhalawar

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प्रमुख कार्यवाही सचिव
तकनीकी शिक्षा विभाग,
शासन सचिवालय, जयपुर

Authentic
विशेषाधिकारी
तकनीकी शिक्षा विभाग
शासन सचिवालय, जयपुर

35/1
प्रातिष्ठिक शिक्षा
राजस्थान, जोधपुर
04/20

5. We, the several persons whose names addresses are given hereafter having associated ourselves for the purpose described in the Memorandum of Association do hereby subscribe our names to this Memorandum of Association and set our respective hands here unto and form ourselves into a Society under Rajasthan Society Registration Act, 1958 (Act no. 28 of 1958) and hold ourselves responsible to manage the affairs of Society as per the rules, a copy of which duly certified to be the true copy by three members of Governing Council is filled herewith along with this Memorandum of Association.

S.No.	Name	Designation	Full Address	Signature
01	Sh. Mahendra Teet Singh Melaviya	President	Hon'ble Minister Technical Education /State Minister Technical Education (Independent Charge)	
02	Sh. Vipin Chandra Sharma, IAS	Member	Principal Secretary/ Secretary, Technical Education, Government of Rajasthan, Jaipur	
03	Suresh Chand Gupta	Member	Sh. Suresh Chandra (Nominated by the State Government)	
04	Sh. S.K. Singh	Member	Director, Technical Education, Jodhpur	
05	Prof. M.C. Govil	Member	Principal, Women Engg. College, Ajmer (Nominated by the President)	
06	Sh. Nemi Chand Singh	Member	Reader, Govt. Engg. College, Jhalawar (Nominated by the President)	
07	Prof. UPENDER PANDEY	Member Secretary	Principal, Government Engineering College Jhalawar	

This is to certify that we know the above signed persons and they have signed in our presence.

Signature

Name (R.K. Gupta)

Profession – Government Service

Full Address: Officer on Special Duty
Technical Education Deptt.,
Govt. of Rajasthan, Jaipur

Signature

Name MANOJ PANCHOLI

Profession – Government Service

Full Address: Accountant
Govt Engg College JWR.

Authorised

विशेषाधिकारी

राजस्थानी शिक्षा विभाग
शासन सचिवालय, जयपुर

प्रादेशिक शिक्षा.
राजस्थान, जोधपुर

05/20

प्रमुख शासन सचिव
राजस्थानी शिक्षा विभाग,
शासन सचिवालय, जयपुर

ENGINEERING COLLEGE SOCIETY JHALAWAR

RULES AND REGULATIONS

I. PRELIMINARY

1. **Short Title :** These rules may be called the Engineering College Society Jhalawar Rules.
2. **Definition :** In these rules unless the context otherwise requires :
 - (a) "Chairman" means the Chairman of Executive Council;
 - (b) "College" means the Engineering College Jhalawar;
 - (c) "Executive Council" means the Executive Body of the society;
 - (d) "Funds" means the fund of the Society mention in the article 3 (ii) of the Memorandum of the Association;
 - (e) "Governing Council" means the Governing Body of society;
 - (f) "Government" means the Government of Rajasthan;
 - (g) "President" means the President of the Governing Council;
 - (h) "Principal" means the Principal of the Engineering College Jhalawar;
 - (i) "Secretary" means the Secretary of the Society;
 - (j) "Society" means the Engineering College society Jhalawar;
 - (k) "University" means the affiliating University; and
 - (l) "Year" means the financial year commencing from 1st April and closing on 31st March of the next Calendar Year.

II. MEMBERSHIP

3. First Members :

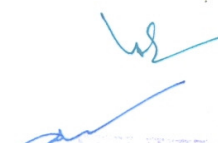
Signatories to the memorandum of association of the society shall be the first members of the society.


4. Composition :

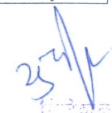
The Society shall consist of the ex-officio, nominated and co-opted members of the Governing Council. The composition of the governing Council of the Society shall be as follows :

- (a) The following shall be the ex-officio members of the Governing Council :

S.No.	Name, Address & Occupation	Designation
1	Hon'ble Minister Technical Education /State Minister Technical Education (Independent Charge)	President
2	Hon'be Minister of State Technical Education	Vice-President
3	Principal Secretary / Secretary, Technical Education.	Member
4	Principal Secretary Finance Department or his nominee not below the rank of Deputy Secretary	Member
5	Director, Technical Education, Jodhpur	Member
6	Principal	Member-Secretary


 सचिव
 राजस्थान विद्या विभाग,
 जयपुर

1

 विशेषाधिकारी
 तकनीकी शिक्षा विभाग
 शासन सचिवालय, जयपुर


 अध्यक्ष,
 प्राविधिक शिक्षा
 राजस्थान, जोधपुर
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Note :- In the event when Minister of State for Technical Education is not appointed or the Minister of State holds independent charge of Technical Education Department, the Principal Secretary / Secretary Technical Education shall be the Vice-President of the Governing Council.

(b) In addition to the ex-officio members, there shall be four members to be nominated by the following Authorities :

1 & 2.	Two prominent industrialist / Technologist of the Area	to be nominated by the State Government
3.	One Principal of Government Aided Engineering College in the State of Rajasthan	to be nominated by the President
4.	One Faculty Member of the College	to be nominated by the President

5. **Co-opted Members :**

The Governing Council may at any time and from time to time may co-opt up to two members to the Governing Council on the written proposal & recommendation of more than four members of the Governing Council that a particular person, by virtue of his knowledge and experience shall be helpful for the Society in the planning and realization of its programs and policies.

6. **Term of office of ex-officio Members :**

The members of the Governing Council of the Society who are officials of the Government shall continue to be members of the Governing Council so long as they hold their office and shall cease to be members of Governing Council as soon as they cease to hold such office. The successor in office of the person, so ceasing to be member of the Governing Council shall be come a member in place of the outgoing official member, subject to like conditions as to the term of membership from the date of his assuming charge of the new office.

7. **Change in the official Membership :**

In the event of any office held by the official members of the Governing Council or any of them being abolished or differently designated, or in the event of any doubt as to whether a particular person holds a particular office or not, a duly authenticated communication from the Government to the Society conveying the decision of the Government as to the successor in the office or as to the incumbent holding the office shall be final and conclusive.

8. **Term of membership of Government nominees and co-opted members:**

A person nominated by the Government to be a member or co-opted as a member of the Governing Council shall become such member as from the date of receipt by the Society of a duly authenticated communication from the Government that such person has been nominated or allowed to be co-opted as a member of the Governing Council. Nominated or co-opted members of the Governing Council shall hold office for two successive years and their term of office shall be co-terminus with the second year of their term but he/she can be nominated or co-opted again for second term.

2

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तकनीकी शिक्षा विभाग,
शासन सचिवालय, जयपुर

विशेषाधिकारी
तकनीकी शिक्षा विभाग
शासन सचिवालय, जयपुर

निदेशक,
प्रातिष्ठिक शिक्षा,
राजस्थान, जोधपुर
07/20

9. **Cessation of the term of co-opted members or of Government nominees :**

- (a) A Government nominated or co-opted member of the Governing Council shall cease to be member if :
- he dies or resigns or become of unsound mind or presents a petitions for being adjudicated or is adjudged as insolvent or is convicted of a criminal offence involving moral turpitude or becomes physically unfit; or
 - he does not attend three consecutive meetings of the Governing Council without proper prior intimation in writing to the Secretary.
- (b) The Government shall have the right to remove any member from the membership of the Governing Council if Government satisfies that such member is directly or indirectly interested in any agency with whom the Society has its business dealings.
- (c) Where a persons ceases to be as member of the Governing Council under Clause (a) and (b); the Secretary shall intimate the fact in writing to such person and report the same to the Registrar, appointed under Rajasthan Societies Registration Act, 1958 (Act No. 25 of 1958) and the Government immediately.

10. **Resignation when to take effect :**

Resignation of membership of the Governing Council shall be tendered to the President and shall not take effect until it has been accepted by the President or the expiry of thirty days from the date of tendering the resignation, whichever is earlier.

11. **Governing Council may function notwithstanding Vacancies :**

The Governing Council may function notwithstanding that any person who is entitled to be a member by reason of his office is not a member of the Governing Council for the time being and notwithstanding any other vacancy in its body, whether by non-appointment or otherwise. No proceedings of the Governing Council shall be invalidated merely by reason of the happening of any of the aforesaid events or of any defect in the appointment of any of its members.

12. **Roll of members :**

- (a) A roll of members, setting out therein full names and addresses of the members and their occupation, shall be maintained and every person becoming a member shall be required to sign the roll of members.
- (b) Every member of the Governing Council shall communicate the change in his address (if any), to the Secretary who shall thereupon enter his new address in the roll of members. It shall be the duty of the Secretary to suitably amend the roll of members on receipt of any communication from the Government or the member as aforesaid and keep the same up-to-date and to intimate the changes to the Registrar of Cooperative Societies for the State.

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शासन सचिवालय, जयपुर

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III. MEETING

13. **Annual General Meeting :**

Annual General Meeting of the members of the Governing Council shall be held once before the 30 June in each year at such time and place as the President may from time to time determine for considering the report of the work done during the preceding year, review the accounts of the Society of such year, finalize the annual action plan and budget for next year and to transact any other business submitted by the Executive Council.

14. **Ordinary General Meeting :**

The President of the Society may, at any time during the year and as often as necessary, convene meetings of the members of the Governing Council other than the annual general meeting for transaction of any business within the powers of the Governing Council.

15. **Extra ordinary General Meeting :**

The President, at his own or upon the requisition in writing by the Government may convene an extra- ordinary general meeting at such time and place to be determined by him within ten clear days from date of requisition.

16. **Notice of Meeting :**

For holding general meetings a notice of ten clear days specifying the place, date and time of meeting and general nature of business must be given by post or by hand to the respective addresses of members but the accidental omission to give such notice or non-receipt thereof by member shall not invalidate the proceedings at any general meeting.

IV. PROCEEDING AT GENERAL MEETING

17. **Quorum :**

No business shall be transacted at any meeting of the Governing Council unless a quorum of not less than one-third members is present within fifteen minutes from the time appointed for the commencement of such meeting.

18. **When no quorum present :**

If within fifteen minutes from the time appointed for the meeting, no quorum is present, the meeting shall stand adjourned and can be convened on the ^{same} ~~same~~ date and time fixed by the President. At such adjourned meeting no quorum shall be necessary and the members present may transact the business for which the meeting was called for.

19. **Presiding at General Meeting :**

The President and in his absence the Vice-President and in his absence any other member chosen at the meeting shall preside at meeting of the Governing Council.

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20. **Adjournment :**

The President or member presiding at any general meeting, may with the consent of the members present at the meeting, adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

21. **Procedure at general meetings and casting vote :**

Every member shall have one vote and every question submitted to a meeting shall be decided by raising hands and in case of an equality of votes the President or member presiding shall have and exercise a casting vote in addition to the vote to which he is entitled as a member.

22. **Declaration of Resolution :**

At any general meeting a declaration by the President or member presiding that a resolution has been carried or carried by a particular majority and an entry to that effect in the minute book shall be conclusive evidence of the fact.

23. **Presiding ~~at~~ member to guide the meetings :**

Subject to aforesaid all general meetings shall be ~~regulated as per procedure~~ ^{the laid down} by the President ^{or} presiding member of the meeting and his rulings in regard to all matters of procedure shall be final.

24. **President of the Society :**

The President shall be entitled to preside at, conduct and regulate all the meeting of the Governing Council and Executive Council and his rulings on any point of order of the meeting and effect of these rules and particulars as to the powers and functions or duties of various officers.

25. **Vice-President of the Society :**

In the absence of the President, the Vice-President of the Governing Council shall be entitled to preside at all meeting of the Governing Council and to exercise all the powers of the President at such meetings.

26. **Minutes of the Meeting of Governing Council :**

Minutes of the proceeding of every meeting of the Governing Council shall be kept by the Secretary and may be read at the next meeting thereof and shall be confirmed either with or without amendments. Within a month of confirmation as such a copy of the minutes of every meeting shall be sent to the Government.

27. **Circular Resolution :**

Any resolution except such as may be required to be placed before the meeting of the Governing Council may be adopted by circulation amongst members and resolution so circulated and adopted by an absolute majority of members of the Governing Council shall be effectual and binding as if such resolution had been passed at the meeting of the Governing Council.

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28. **Traveling and Daily Allowance :**

No member of any Council or Committee of the Society shall be paid any honorarium or remuneration from the funds of the Society. But if any member travels to participate in any meeting of the Council or Committee, or for any purpose of the Society, he shall be paid from the funds of the Society traveling and daily allowance according to the bye-laws and rates determined by the Governing Council for the purpose.

V. POWERS OF THE GOVERNING COUNCIL

29. **Powers of the Governing Council :**

- (1) The affairs of the Society shall be carried on & managed by the Governing Council through the Executive Council.
- (2) Without prejudice to the generality of sub-rule (I) above the Governing Council shall have following powers, namely :-
 - (a) to lay down principles and policies on which the funds and affairs of the Society including staffing pattern, selection procedure of staff and conditions of service should be managed;
 - (b) to accord approval to the Executive Council for acquiring by purchase, gift, exchange, lease, hire, or otherwise howsoever, from Government and other public bodies or private individual, movable or immovable properties or any other funds together with any attendant obligations & engagements not inconsistent with the object of the Society and the provisions of these rules;
 - (c) to accord approval to the Executive Council to sell, mortgage, charge, lease, exchange and otherwise transfer or dispose of any movable or immovable property of the Society excepting the property, acquired out of grant from Government;
 - (d) to accord approval to the Executive Council to borrow or raise money which may be required for the purpose of the Society upon bonds, debentures, promissory notes or securities of the Society or by mortgage, charge, hypothecation or pledge of any movable or immovable properties of the Society;
 - (e) to accept, reject, modify or refer back any programme proposal, recommendation or report from the Executive Council or any other committee or body appointed under these rules;
 - (f) to approve the annual revised or supplementary budget estimates and the annual accounts of income and expenditure of the Society in the recommendations of the Executive Council;
 - (g) to appoint such advisory bodies or other special committees or sub-committees and appoint there on any member of the Governing Council or outside expert for such purpose and with such powers as the Governing Council may in its absolute discretion and also dissolve any of the committees or sub-committees or advisory bodies so set up;

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- (h) to delegate to the Executive Council or any other committee or office of the Society such administrative, financial or other powers of the Governing Council as the Governing Council may deem proper and also to prescribe limitations within which these powers and duties and responsibilities are to be exercised or discharged;
- (i) to approve bye-laws framed by the Executive Council for running any of the affairs of the Society and confirm alterations and amendment made to them;
- (j) to alter, abridge these rules or add new rules for promotion and realisation of the objects of the Society with the consent of the Government;
- (k) subject to the provisions contained in Memorandum of Association, the Governing Council shall be competent to exercise the powers to perform the following functions :-
- (i) to prepare and execute detailed plans and programmes for the establishment of the college and to carry on its administration and management after such establishment;
 - (ii) to prescribe and conduct courses of study, training and research in different branches of engineering technology and science for the advancement of learning and dissemination of knowledge in such branches;
 - (iii) to prescribe rules and regulations for the admission of students to the various courses of study in conformity with the policy approved in this behalf by the State Government;
 - (iv) to prescribe rules and regulations for and to hold examinations and declare results and give awards for courses other than those for University degrees and, in respect of the latter, to make all such arrangements as necessary or prescribed by the Statutes, Ordinances and Regulations of University;
 - (v) to institute and award fellowships, scholarships, prizes and medals;
 - (vi) to provide for and supervise and control the residence health, discipline, cultural and corporate life, and general well-being of the students of the colleges;
 - (vii) to provide for the maintenance of units of the National Cadet Corps or any other units approved by the State Government from among the students of the colleges;
 - (viii) to create and prescribe pay scales for teaching, administrative, technical, ministerial and other posts in and for the college and the Society with prior approval of the State Government. Pay scales shall not be changed without approval of the State Government; and
 - (ix) to fix and demand fees and other charges payable to the Society.



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- (3) To exercise such powers covered by sub-clause 2 and do all such acts, deeds, matters and things as are incidental or conducive to the attainment of the objects specified in the Memorandum of Association.
- (4) To ensure the discipline in the Engineering college, Governing Council delegates the following powers ^{prescribed} in the Rajasthan Civil Services (Classification, Control & Appeal) Rule, 1958. ^{(hereinafter referred to as CCA Rules), as under :-}

S.No.	Officer / Employee	CCA Rules Applicable	Competent Authority
1	Principal, Professor, Reader, Lecturer and Registrar	(i) In the Matter of Dismissal or Removal from Services under CCA Rules (ii) For other punishments under CCA Rules (Except for Lecturers)	President, Governing Council

Appeal ^{against} the penalties ^{imposed} under CCA Rules ^{rule-16 of} shall be ^{before} the Hon'ble President, Governing Council.

VI. MANAGEMENT

30. Executive Council :

The Management of the affairs of the Society/College shall be carried on by the Executive Council according to the rules and regulations of the Society. The Executive Council shall execute the policies of the Society in the overall direction of the Governing Council with the assistance of the committees and advisory bodies constituted from time to time according to the byelaws of the Society.

31. Composition of the Executive Council :

The Executive Council shall consist of the following ex-officio members and office bearers, namely :-

S.No.	Name, Address & Occupation	Designation
1.	Principal Secretary / Secretary, Technical Education Department, Government of Rajasthan.	Chairman
2.	Nominee of Finance Department not below the rank of Deputy Secretary to Government.	Member
3.	Two Head of Department of the college to be nominated by the Chairman	Member
4.		
5.	Registrar of the College	Member
6.	Senior most officer of the Account Section of the College	Member
7.	Principal of the College	Member-Secretary

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32. The Executive Council may function notwithstanding any vacancy in its body whether by non-appointment or otherwise. No act or proceeding of the Executive Council shall be invalidated merely by reason of vacancy on its body or any defect or delay in the appointment of any of its Members.

VII. PROCEEDINGS OF THE EXECUTIVE COUNCIL

33. Meetings :

Meeting of the Executive Council shall ordinarily be held at least once in every three months at such time and place as the Chairman may from time to time determine. Meetings will be summoned by the Member-Secretary on the directions of the Chairman.

34. Notice of meetings :

Notice of every ordinary meeting of the Executive Council setting out therein the general particulars of business to be transacted at such meeting shall be sent by the Member-Secretary to each member of the Executive Council at his last known address at least seven clear days before the meeting, but the Chairman shall have the power to convene special meetings of the Executive Council at short notice as and when required:

Provided that the proceedings of any meeting shall not be invalidated by any irregularity in respect of such notice or by the accidental omission to give or non-receipt of any notice by any member or by reason of any business being considered, which is not comprised in such general particulars.

35. Quorum :

Three members of the Executive Council present in person shall constitute a quorum at any meeting of the Executive Council. If no quorum is assembled within 15 minutes of the time appointed for the meeting, the members present may adjourn the meeting. Short notice of such adjourned meeting shall be given to all the members of the Executive Council. At such adjourned meeting no quorum shall be necessary and the members present may transact the business for which the meeting was called for.

36. Procedure at the meeting of the Executive Council :

Every meeting of the Executive Council shall be presided over by the Chairman and in his absence by any other member chosen by the members present at the meeting from amongst themselves to preside over that meeting. Each member of the Executive Council including the Chairman shall have one vote and if there shall be an equality of votes on any question to be decided by the Executive Council, the ^{Chairman or} presiding member shall have an additional or casting vote.

37. Minutes :

The Member-Secretary shall keep the minutes of the meeting and put them for confirmation, with or without amendments, in the next meeting of the Executive Council. Copy of the confirmed minutes of every meeting shall be sent to every member of the Governing Council.

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38. Power and duties of the Executive Council :

The following duties and powers may be performed by the Executive Council, namely:-

- (a) to select and appoint officers, and employees in the college and frame and regulate the terms and conditions of their services, according to the policy laid down by the Governing Council;
- (b) to negotiate enter into and execute agreements, contacts and documents on behalf of the Society and vary . rescind such agreements, contracts & documents;
- (c) to lay down principal and procedures for and advise the Governing Council on all matters relating to the functioning of the college according to the objects of the Society;
- (d) to expend the funds of the Society within the provisions of budget or sanction of the Governing Council in such manner as it shall consider most beneficial for the purposes of the college/society and to arrange for the maintenance of accounts of the society in the manner laid down by the Accountant General, Rajasthan;
- (e) to make bye laws not inconsistent with these rules for more efficient disposal of the business and activities of the college/society, appointment of various committees or bodies and for securing coordination in their working, regulating the procedures and other matters incidental thereto and to alter, extend or abridge the same from time to time with the approval of the Governing Council.
- (f) to manage all affairs, finances, accounts and investment of the Society, subject to such policy decision as may be laid down by the Governing Council;
- (g) to accept, transfer, hold, co-administer and deal with any property, movable or immovable and funds of the Society with the approval of the Governing Council;
- (h) to consider the annual, revised or supplementary budget proposals for new items of expenditure, investments, transactions involving financial liability to the Society raising funds, budget estimates and annual accounts of income and expenditure of the Society and the observations of the auditors of the Society;
- (i) to sanction the purchase or hire of stores, stationary, furniture, machinery of other equipment required for the college/society as per the provisions of General Finance and Accounts Rules of the State Government;
- (j) to make recommendations to Governing Council, related to concerning the amendment of these rules and regulation;
- (k) to accept, modify or refer back the proposals, recommendations for report from various Committees or Bodies appointed by the Governing Council;
- (l) to regulate service conditions, welfare activities, salaries, honorarium, allowance contribution, and other benefits of the employees of the Society as per procedure principles laid down by the Governing Council;
- (m) to consider the Annual Report prepared by the Member-Secretary on the activities and performance of the college and submit the same to the Governing Council;

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- (n) to delegate any of its powers and functions to any committee, sub-committee or body of the Society as it may deem fit & expedient;
- (o) to arrange for the maintenance of effective public relations and relations with the institutions and agencies whose objects, wholly or in part are similar to the objective the Society;
- (p) to undertake any other work assigned and exercise any other powers delegated to it by Governing Council;
- (q) to consider and decide the urgent and important matters in absence of meeting of Governing Council. Such decisions shall be reported to the Governing Council in subsequent meeting for information; and
- (r) to appoint auditors for annual audit of the accounts of the society.


VIII. APPOINTMENT, POWERS & FUNCTIONS OF AUTHORITIES


39. Chairman:


The Chairman shall be entitled to preside conduct and regulate all meeting of the Executive Council or various Committees and his rulings on any point of order shall be final. The Chairman shall be the Chief Executive Authority of the Society and in all cases where no specific directions are given by the Governing Council or contained in these rules, the Principal and Employees of the Society shall take directions from the Chairman. The Chairman shall sanction all payments outside the powers of the Principal within the Budget provisions.

40. Principal :

- (a) The Principal shall be selected by a Selection Committee constituted for this purpose by Executive Council with approval of the President and appointment will be made with the approval of the President on the terms and conditions as may be laid down by the Governing Council.
- (b) The Principal shall be the Chief Academic and Executive Officer of the college and shall be responsible for the proper administration thereof and for imparting of instruction and maintenance of discipline therein.
- (c) All other staff of the college shall be subordinate to the Principal.
- (d) The Principal shall be custodian of the records, funds and such other properties of the Society and the colleges as the Society may commit to his charge.
- (e) The Principal shall have such other powers and perform such other functions as may be delegated or assigned to him by the Governing Council/ Executive Council.
- (f) The Principal shall act as the Secretary of the Society, Governing Council, Executive Council and its committees.


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- (g) The Principal shall convene on the direction of the President or Chairman whenever necessary, all the meetings of the Governing Council and of the Executive Council receptively. The Secretary shall keep or cause to be kept proper minutes of the proceedings of the General meetings of the members of the Governing Council and of the Executive Council and shall do every thing necessary to give effect to the Resolutions passed by the Governing Council and those passed by the Executive Council and to fulfill all obligations under the provisions of the Rajasthan Societies Registration Act, 1958 (Act No. 28 of 1958).
- (h) Subject to any order that may be passed by the Governing Council, the Principal shall be responsible for proper management, execution and supervision of the activities and work undertaken by the College and of the directions of the Governing Council and Executive Council and shall attend to all general correspondence.
- (i) Principal may with the concurrence of the Executive Council, delegate any of his powers and functions to any other officer, body or authority appointed or established under the Rules.
- (j) Principal shall be the person in whose name the College shall sue and be sued.
- (k) With respect to financial and administrative powers, the Principal shall enjoy the powers delegated to Head of the Department of the Government of Rajasthan as defined in General Finance & Accounts Rules from time to time.
- (l) To ensure the discipline in the Engineering college, Governing Council delegates the following powers ^{prescribed in} the Rajasthan Civil Services (Classification, Control & Appeal) Rule, 1958, ^{as under:-}

S.No.	Officer / Employee	CCA Rules Applicable	Competent Authority
1	Lecturer	rule-16 of CCA Rules	Principal
2	Subordinates, Ministerial, Class IV and other staff	rule-17 and 17 of CCA Rule -	Principal

against the penalties imposed under rule-16 of CCA Rules shall lie before the Hon'ble Chairman, Executive Council.

- (m) **Financial powers of the Principal :** The Principal shall be the Chief Drawing and Disbursing Officer of the Society and sanction payment in respect of pay and allowances to officers and the staff of the Society including traveling allowance, medical reimbursement, honorarium etc. and also traveling allowance bills of the Members of the various bodies and Committees of the Society. He may sanction and incur contingent expenditure not exceeding Rs. 5,00,000/- (Five Lac only) in each case subject to the observance of financial bye-laws framed by the Executive Council. He will also have powers to refund of securities upto the limit of Rs. 5,00,000/- (Five Lac Only) in each case if the job contract for which the security was given has been completed.

41. Registrar, Appointment and Function as of :-

- (a) The Governing Council shall appoint a Registrar of the College on such terms and conditions as it may laid down.
- (b) The Registrar shall be the whole time officer of the College.

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- (c) The Registrar shall be directly responsible to the Principal and shall perform all such functions as may be delegated or assigned to him by the Executive Council or the Principal.

42. **Accounts Officer:**

- (a) There shall be a whole-time Accounts Officer of the Society who shall be responsible for proper maintenance or ensuring the maintenance of various accounts, stock, transactions, observance of procedure of sales, purchase, payments and utilization of funds of Society according to rules and financial bye-laws of the Society, preparations of budget estimates, financial statements, assisting the Principal in exercising economy and financial control, and also to attend such other items as may be assigned to him by the Principal.
- (b) The Accounts Officer shall be ~~to be~~ on deputation from amongst the Rajasthan Accounts Service. The Government may withdraw the Accounts Officer on the request of the Society even before the expiry of the term of deputation. The Accounts Office shall be paid his salary and allowances from the funds of the Society.
- (c) The Accounts Officer shall be directly responsible to the Principal and shall perform all such other functions as may be delegated or assigned to him by the Executive Council or the Principal.

IX. BANKING, FINANCE, ACCOUNTS AND AUDIT

43. **Maintenance of Accounts:**

The Society shall maintain proper commercial accounts and other supporting relevant record to enable it to prepare annual income and expenditure accounts and balance sheet in such form as may be prescribed by the Governing Council in consultation with the State Government and Accountant General, Rajasthan.

44. **Audit:**

The accounts of the Society shall be audited annually by qualified Auditors appointed by the Governing Council and any expenditure incurred in connection with the audit of accounts of the Society, shall be payable by the Society. The Auditor of the Society shall have the same rights, privileges and authority in connection with audit of account of the Society as the Accountant General or any other person appointed by him in this behalf has in connection with the audit of government accounts and in particular shall have the rights to demand the production of books accounts connected vouchers and other documents and papers and to inspect any of the offices or institutions of the Society. The arrangement will not debar the Accountant General, Rajasthan to audit accounts of the Society as and when they considered necessary.

45. **Audit Report with statement of Accounts to be sent to Government:**

Statement of accounts of the Society as certified by the Auditor together with the audit report thereon shall be forwarded by the Principal after approval of the Governing Council, to the Government of Rajasthan.

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46. **Funds of the Society:**

Funds of the Society shall consist of the following, *namely:-*
Grants, assignments, donations, contributions, advances and loans made by the Government of Rajasthan, Central Government, other State Government and educational and other institutions for furtherance of the objects of the Society.

47. **Banking Accounts:**

Subject to any bye-laws made or directions issued by the Governing Council, moneys received by or on behalf of the Society shall be paid in one or more accounts to be opened in the name of the Society in any Nationalized Bank, Scheduled Bank or an Co-operative Bank and shall not be withdrawn except :

- (a) for salaries and allowances by cheque signed by the Principal and the Account Officer.
- (b) For contingent expenditure by cheque signed by (a) Chairman and the Principal for amount exceeding Rs. 5,00,000/- (Five Lac Only) (b) the Principal and the Accounts officer for the amount exceeding 1,00,000/- (One Lac Only) and up to Rs. 5,00,000/- (Five lac Only) and (c) the Principal for the amount up to Rs. 1,00,000/- (One Lac Only).

48. **Investments:**

All moneys not immediately required for the purpose of the Society may be invested in schemes of nationalized banks, securities authorized by the Indian Trust Act, 1882 or any other law regulating the investment of public trust funds. All such investments shall be placed before the Governing Council, as soon as possible, for its approval.

X. GENERAL

49. **Seal of the Society :**

The Governing Council may adopt a seal of being used as the seal of the Society and shall provide for the safe custody thereof. The seal of the Society shall not be affixed to any instrument except by the authority of a resolution of the Governing Council.

50. **Contracts :**

Except as may be otherwise provided in the bye-laws of the Society, all contracts and assurances of property made on behalf of the Society shall be under the seal of the Society and signed on behalf of the Society by the Chairman, Principal or such other person as the Governing Council may appoint or authorises for the purpose.

51. **Affairs of Society and Inquiry into :**

- (a) The State Government may appoint one *or* more persons to review the work and progress of the Society or the College or both to hold an inquiry into the affairs and issue directions thereof in such manner as the State Government may determine and to report thereon to the State Government.

or

प्रमुख शासन सचिव
तकनीकी शिक्षा विभाग;
शासन सचिवालय, जयपुर

विशेषाधिकारी
तकनीकी शिक्षा विभाग
शासन सचिवालय, जयपुर

निदेशक,
प्राथमिक शिक्षा,
राजस्थान, जोधपुर

19/80

- (b) Upon receipt of such report, the State Government may, take such action and issue such direction to the Society as may be considered necessary and the Society shall be bound to comply with and act according to such directions.

52. **Amendment of objects of the Society and Rules & Regulations :**

The objects of the Society or these Rules may from time to time be altered, abridged or extended, if it is considered advisable to do so, an extraordinary, (special) general meeting of the Governing Council:

Provided that at least ten clear days notice of the meeting for consideration of proposed alterations, abridgment and extension shall have been given to all the members of Governing Council along with the proposition in the form of a written or printed report. No such proposition shall be carried into effect unless passed & confirmed in a second extra ordinary meeting after a month's interval by the votes of two-thirds of the members delivered in person and agreed to by the Government.

53. **Dissolution of the Society :**

- (a) Any number not less than two-thirds of the members of the Governing Council may determine in an Extra-ordinary (special) general meeting called for the purpose, that it is advisable to dissolve the Society at the time than agreed upon. Thereupon a resolution specifying the circumstances under which it has become expedient to dissolve the Society shall be sent to the Government for consent. Upon the receipt by the Society of a duly authenticated communication from the Government expressing their consent to this effect the Society shall be dissolved forthwith or at the time and in the manner specified by the Government.
- (b) The remaining property and assets of the Society after satisfaction of all the debts and liabilities shall, notwithstanding anything contained in any instrument or in the Rules and Regulations of the Society, become vested, without any conveyance or other assurances, in the Government of Rajasthan and with subject to the same powers and provisions as they were vested if the Governing Council.

54. The Registrar, Societies, Rajasthan shall have power to inspect the affairs of the Society.

We the undersigned members certify it to be the true and correct copy of the Rules and Regulations of Engineering College Society Jhalawar.

(Member)

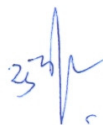
(Member)

(Member)

Signature:



Signature:



Signature:



Name: UPENDER PANDEL

Name: S. K. Singh

Name: Vipin Chandra Sharma

Address: Govt. Engg. College,
Jhalawar.

Address: Director
Technical Education

Address: Principal Secretary,
Deptt. of Tech. Education

Sunel Rd., Chandloi,
Jhalapetan, Jhalawar.

Residency Road,
Jhalapetan, Jhalawar.

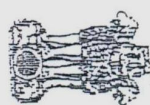
Govt. of Rajasthan,
Secretariat, Jaipur

प्रमुख शासन सचिव
तकनीकी शिक्षा विभाग
शासन सचिवालय, जयपुर

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शासन सचिवालय, जयपुर

20/20

राजस्थान सरकार



सत्य मेव जयते

रजिस्ट्रीकरण प्रमाण पत्र

क्रमांक १८८/झालावाड़/सन् १०/१०-११

प्रमाणित किया जाता है कि श्री. जयदीप रजिस्ट्रीकरण अधीनस्थ
श्री. राजेश १८८/१०/११ जिला झालावाड़ (राज.) राजस्थान का संस्था रजिस्ट्रीकरण अधिनियम
1958 (राज. अधिनियम संस्था 28, 1958) के अंतर्गत रजिस्ट्रीकरण आज किया गया।

यह प्रमाण पत्र मेरे हस्ताक्षरों और कार्यालय की सील से आज दिनांक २८-१०-११
माह अक्तूबर सन् १९७१ को झालावाड़ में दिया गया।

संस्थाध्यक्ष झालावाड़

रजिस्ट्रार

१८८

